

TIMETABLE OF PROJECT ACTIVITIES

ROMANIA

LOCATIONS: Craiova- Mofleni neighbourhood; Telechiu

PROJECT IMPLEMENTERS: REF, ISSA, Roma Center for Intervention and Studies Romani CRISS; Ruhama Foundation; Ministry of Education Innovation and Research

1.	URBAN LOCALITY: CRAIOVA				
NO	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
1.	<i>Opening the community centre</i>				
1.1.	Identifying the location for the community centre	Place identified Contract signed	.10.07.2010- 20.07.2010		Co-beneficiary: Romani CRISS, Craiova municipality Associates: Roma local
1.2.	Mobilizing the parents from the neighbourhood (Roma and non Roma) for adapting and improve the quality of the space for the community centre.	List with Roma and non Roma parents	10.07.2010- 25.07.2010	Project coordinator: assisting and organisation of the implementation.	Co-beneficiary: Romani CRISS Partner: Craiova municipality
1.3.	Identifying and selecting the staff for the community centre and for community visits: specialist in health of the children, early childhood education specialist, nutritionist, employment of a health mediators for mobilization of mothers and informational campaigns and workshops, intercultural education specialist, psychologists, others.	CVs of people contracted Contracts and job description Monthly report of activity and frequently of parents presence Materials for workshops Workshop design	25.07.2010- 30.08.2010	Project coordinator: co-organising the partners activities	Co-beneficiary: Romani CRISS
1.3.1.	Training local authorities, community centre staff and representatives of the local communities on how to improve access to and quality of ECDE experiences for Roma children and make it sustainable	Training curricula Satisfaction questionnaire Agenda List of participants	01.09.2010- 15.09.2010	Transfer of knowledge Country officer will contribute to the training curricula as well follow up of the training.	Co-beneficiary: Romani CRISS Co-beneficiary: ISSA
1.3.2.	Training of trainers for NGOs representatives, health mediators, locals on		01.09.2010- 15.09.2010	Country officer will contribute to the training well follow up of the	Co-beneficiary: Romani CRISS

	ECDE			training. curricula.	Co-beneficiary: ISSA Craiova municipality
1.4	<p>.A series of activities will be implemented in the community centre such as:</p> <p>1.4.1 parents non formal education 1.4.2. workshops for pregnant women 1.4.3. Workshops on different health, education, nutrition, pregnancy issues 1.4.4. local history evenings, intercultural activities 1.4.5. Home visiting of the centre personnel to Roma and Roma families (pregnant women and parents of 0-6 children), involve school and health mediator in home visiting program for single mothers, low-income mothers, mothers in traditional communities. 1.4.6. Involve the health mediators in counselling Roma mothers in order to improve the health of women of childbearing age; Among the topics to be addressed at these events are the need for immunization and regular medical check-ups, the importance of participation in pre-school education, the advantages of standard education over special education, and the benefits of parental participation in school life. 1.4.7. Programs and premises for half-day/several hours programs for children with place for parents to join and meet</p>	<p>Activities program; Workshops materials Plan of activities Curricula of the parents informal educational; List of attendance Lists of books Pictures ISSA materials</p>	01.10.2010-30.03.2011	<p>Technical assistance offered by the country officer. Monitoring the activities</p> <p>Project coordinator: assisting and organisation of the implementation the series of activities</p>	<p>Contracted personnel, Health and school mediators Co-beneficiary: Romani CRISS Co-beneficiary: ISSA Craiova municipality</p>
1.5.	<p>A campaign on reading out loud to the children will take place for all children and families involved in the community center activities.</p>	<p>Outreach results Campaigning strategy Leaflets and other materials List of books Pictures, Videos</p>	01.11.2010-30.06.2011	<p>Country officer will contribute to the input of the campaign. Monitoring the activities.</p> <p>Project coordinator assisting on the implementation.</p>	<p>Co-beneficiary: Romani CRISS Co-beneficiary: ISSA Craiova municipality</p>
2.	<i>Awareness raising campaigns</i>	Outreach results	01.10 2010-	Country officer contributions on	Associates: Roma local NGO TRUST

	<p>2.1.Campaigns on different issues of concern for the community will be implemented especially focused on early childhood development and health of pregnant women and new born babies.</p> <p>2.2.Campaing for the institutions, involved in the project</p> <p>2.3.Campaign implemented throughout the project will be the one on raising the awareness of the authorities and educational staff</p> <p>2.4. Community motivation events on health and education</p>	<p>Campaigning strategy</p> <p>Leaflets and other materials</p> <p>Pictures</p> <p>Videos</p> <p>Concept for the community motivation events</p>	30.06.2011	<p>the design of campaigns.</p> <p>Monitoring tools to be developed.</p> <p>Project coordinator</p>	<p>Health and school mediators</p> <p>Partner: Craiova municipality</p>
3	<p><i>Intercultural activities for the 3-6 years old children within the kindergarten in Mofleni</i></p> <p>3.1. In order to combat the tendency of school segregation which is taking already place in the schools from the neighbourhoods, a partnership with the local schools and the kindergarten will be signed.</p> <p>3.1.1.A training will be developed for the kindergarten staff on intercultural learning, advanced methods of teaching and early childhood development (same event with the personnel from crèche and community centre)</p> <p>3.1.2. An intercultural curricula will be developed and implemented during the kindergarten year</p>	<p>Intercultural curricula for the kindergarten approved by the relevant institutions</p> <p>Partnership signed</p> <p>Monthly reports</p> <p>Children diaries</p> <p>Parents questionnaire</p> <p>Evaluation of impact of the curricula</p>	01.10.2010-15.06.2011	<p>Technical assistance.</p> <p>Coordination with partners.</p> <p>Project coordinator contributions to the planning and implementation of the activities.</p>	<p>Co-beneficiary: Romani CRISS</p> <p>Co-beneficiary: ISSA</p> <p>Associates: School Inspectorate</p> <p>Associates: Mofleni Kindergarten</p>
4	School and kindergarten enrolment assistance in Craiova	<p>Leaflet for the parents</p> <p>Number of children enrolled</p>	01.07.2010-01.09.2010 15.03.2011-15.06.2011		<p>Associates: School mediators</p> <p>Health mediators</p> <p>Craiova municipality</p>
4.1	Preparation for entering to kindergarten and school-meetings with parents on as pre-natal care, prevention of diseases, nutrition, protection of the environment, preparing	<p>Leaflet for the parents</p> <p>ISSA pedagogical standards</p>	01.09.2010-01.10.2010 01.05.2011-01.09.2011		<p>Associates: Roma NGO TRUST</p> <p>School mediators</p> <p>Health mediators</p> <p>Associates: School inspectorate</p>

	family budgets and other useful home making, importance of education, timeframe in kindergarten, subjects are interspersed throughout the project				Partner: Craiova municipality
5	Round tables –inspectorate, Ministry of Education in order to promote and to disseminate the projects developments, results. There will be organised 2 debates with the relevant institutions form central and local level in order to discuss the project activities and their multiplication at national level	Meetings reports List of participants Agenda	01.02.2011- 15.05.2011 01.09.2011	Contribute to the development of the meetings concept Attend the meetings by country officer and the project coordinator.	Co-beneficiary: Romani CRISS Associates: School Inspectorate Partner: Craiova Municipality

RURAL LOCALITY: TELECHIU					
O.	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
1.	Developing and testing an evidence-based and result-oriented Early Childhood Education and Care program for all 45 Roma children of 0-3 years in the Roma community of Telechiu village		10.07.2010 – 04.04.2012	Monitoring and evaluation, technical assistance, trainings input. Project coordinator contributions in planning and implementations of the activities.	<i>Co-beneficiary:</i> Ruhama Foundation <i>Partner:</i> Tetchea Town Hall <i>Associates:</i> Tetchea Local School School Inspectorate of Bihor County ISSA - co-beneficiary
1.1	Training in case management of Roma children 0-3 care, delivered to 10 local specialists involved.	List of participants Training support Certificates Photos	01.08.2010 – 31.10.2010		Ruhama Foundation Tetchea Town Hall Tetchea Local School ISSA - block I training <i>Personnel: methodology experts, trainers</i>
1.2	Training in integrated services management of Roma children 0-3 care, delivered to 10 specialists/representatives of the institutions/services involved in the project.	List of participants Training support Certificates Photos	01.08.2010 – 31.10.2010		Ruhama Foundation Tetchea Town Hall, Tetchea Local School School Inspectorate of Bihor County ISSA- block II training <i>Personnel: methodology experts,</i>

					<i>trainers</i>
1.3	Analysis and evaluation of the level of interest showed by 100 Roma parents of 0-3 years children towards a various range of Parents School non-formal education program themes/topics, conducted in 10 Roma communities of county.	Lists of participants in Bihor County Analysis report Photos	01.09.2010 – 31.10.2010 01.03.2011 – 30.04.2011	Country officer review of the methodology and data collections tools.	Ruhama Foundation <i>Personnel: community facilitators</i> School Inspectorate of Bihor County
1.4	Establishing a set of 10 topics of interest and 10 curricula for the Parents School non-formal education program addressed for Roma parents of 0-3 years children.	List of topics Curricula	01.10.2010 – 30.11.2011 01.04.2011 - 31.05.2011	Technical assistance country officer.	Ruhama Foundation <i>Personnel: specialists in Parents School topics, experts in Parents School curricula</i>
1.5	Training of the 40 future trainers in Parents School non-formal education program for the Roma parents of 0-3 years children.	List of participants Training support Certificates Photos	01.11.2010 – 30.11.2010 04.05.2011 – 31.05.2011	Technical assistance country officer. Impute on the training curricula.	Ruhama Foundation Tetchea Town Hall Tetchea Local School School Inspectorate of Bihor County ISSA - block I training <i>Personnel: trainers</i>
1.6	Implementing the Parents School, in 75 meetings along 20 months.	Lists of participants Timetable Curricula Methodology Certificates Photos	01.11.2010 – 04.04.2012	Project coordinator contributions in planning and implementations of the activities.	Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Personnel: Parents School trainers, community facilitators</i>
1.7	Implementing the Early Childhood Education and Care program for 45 Roma children of 0-3 years from Telechiu village, along 20 months (provision of care, nutrition and health services)	Lists of participants Children records Timetable List of interventions Methodology Photos	01.09.2010 – 04.04.2012	Project coordinator contributions in planning and implementations of the activities.	Ruhama Foundation Tetchea Town Hall <i>Town hall employees paid by local budget</i>
2.	Developing and testing an evidence-based and result-oriented Early Childhood Education and Care program for all 37 Roma children of 3-6 years in the Roma community of Telechiu village, including human resources training, intensive non-		10.07.2010 – 04.04.2012	Monitoring and evaluation, technical assistance, trainings input	<i>Co-beneficiary:</i> Ruhama Foundation <i>Partner:</i> Tetchea Town Hall <i>Associates:</i> Tetchea Local School

	formal education of the Roma parents, setting-up a new kindergarten group with review curricula targeting full enrolment of Roma children, pre-school preparatory activities, provision of care, nutrition and health services for children and assisted transition to primary school, designed for mainstreaming and scaling-up in rural Roma communities.				School Inspectorate of Bihor County ISSA - co-beneficiary
2.1	Training in case management of Roma children 3-6 care, delivered to 10 local specialists involved.	List of participants Training support Certificates Photos	01.08.2010 – 31.10.2010	Project coordinator contributions in planning and implementations of the activities.	Ruhama Foundation Tetchea Town Hall Tetchea Local School ISSA - block I training <i>Personnel: methodology experts, trainers</i>
2.2	Training in integrated services management of Roma children 3-6 care, delivered to 10 specialists/representatives of the institutions/services involved in the project.	List of participants Training support Certificates Photos	01.08.2010 – 31.10.2010	Country officer contributions and participation.	Ruhama Foundation Tetchea Town Hall Tetchea Local School School Inspectorate of Bihor County ISSA- block II training <i>Personnel: methodology experts, trainers</i>
2.3	Analysis and evaluation of the level of interest showed by 100 Roma parents of 3-6 years children towards a various range of Parents School non-formal education program themes/topics, conducted in 10 Roma communities of Bihor County.	Lists of participants Analysis report Photos	01.09.2010 – 31.10.2010 01.03.2011 – 30.04.2011		Ruhama Foundation <i>Personnel: community facilitators</i>
2.4	Establishing a set of 10 topics of interest and 10 curricula for the Parents School non-formal education program addressed for Roma parents of 3-6 years children.	List of topics Curricula	01.10.2010 – 30.11.2011 01.04.2011 - 31.05.2011		Ruhama Foundation <i>Personnel: specialists in Parents School topics, experts in Parents School curricula</i>

2.5	Training of the 40 future trainers in Parents School non-formal education program for the Roma parents of 3-6 years children.	List of participants Training support Certificates Photos	01.11.2010 – 30.11.2010 04.05.2011 – 31.05.2011		Ruhama Foundation Tetchea Town Hall Tetchea Local School School Inspectorate of Bihor County ISSA - block I training <i>Personnel: trainers</i>
2.6	Implementing the Parents School non-formal education program for 100 Roma parents of 3-6 years children from Telechiu village, in 75 meetings along 20 months.	Lists of participants Timetable Curricula Methodology Certificates Photos	01.11.2010 – 04.04.2012	Project coordinator contributions in planning and implementations of the activities.	Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Personnel: Parents School trainers, community facilitators</i>
2.7	Review of the pre-school educational curricula in view of specific needs of Roma children for instance linguistic needs, child-centred teaching methods.	Curricula	01.11.2010 – 04.04.2012	Country officer peer review	Ruhama Foundation
2.8	Establishing and running a new kindergarten class of 3-6 years children within the Multifunctional Centre set up by the Town Hall Telechiu village. The new kindergarten class will be attended by 25 Roma of 3-6 years.	Lists of participants Children records Timetable Curricula Methodology Authorizations Photos	01.09.2010 – 04.04.2012	Project coordinator contributions in planning and implementations of the activities.	Ruhama Foundation Tetchea Town Hall Tetchea Local School School Inspectorate of Bihor County <i>Personnel: educator, community facilitators Town hall employees paid by local budget</i>
2.9	Enrolment and monitoring 12 Roma children of 3-6 years in main kindergarten in Telechiu village.	List of children Kindergarten reports	01.09.2010 – 04.04.2012		Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Town hall employees paid by local budget</i>
2.10	Organizing extracurricular activities for 37 Roma children of 3-6 years to make the kindergarten friendlier and more accessible for children.	Lists of participants Photos	01.01.2011 – 04.04.2012		Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Personnel: educator</i>
2.11	Develop a <i>life skills</i> education program for 37 Roma children of 3-6 years within the Multifunctional Centre in Telechiu, in order to enhance their school readiness and subsequent life	Lists of participants Curricula Photos	01.01.2011 – 04.04.2012		Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Personnel: educator</i>

	opportunities.				
2.12	Supporting the Roma children and their families to ensure a successful transition to primary schools, assisting each child individually to enrol in first grade.	List of beneficiaries Case reports	01.10.2010 – 15.12.2010 15.11.2011 – 15.12.2011		Ruhama Foundation Tetchea Town Hall Tetchea Local School School Inspectorate of Bihor County <i>Town hall employees paid by local budget</i>
3	Awareness-raising campaign on various issues including early childhood education and care, the role of parents in supporting educational measures and provision of information and counseling to solve legislation, rights, facilities, education, employment and health issues, addressed to all 250 Roma adults in the Roma community.		01.08.2010 – 04.04.2012	Monitoring and evaluation. Country officer imputes to the campaign design.	<i>Co-beneficiary:</i> Ruhama Foundation <i>Partner:</i> Tetchea Town Hall <i>Associates:</i> Tetchea Local School
3.1	Community outreach activities encouraging the integration of Roma in ECEC and school, and informal education on subjects such as pre-natal care, prevention of diseases, including community meetings and home visits.	Lists of beneficiaries Visits reports Meetings reports Photos	01.08.2010 – 04.04.2012		Ruhama Foundation Tetchea Town Hall Tetchea Local School <i>Personnel: community facilitators</i>
3.2	Setting up an information and counseling point for the Roma community in the Multifunctional Centre, aiming to support Roma families in solving various issues and to provide information and counseling in all walks of life.	List of interventions Statistic report Photos	01.08.2010 – 04.04.2012		Ruhama Foundation Tetchea Town Hall <i>Personnel: community facilitators</i>
4	Elaborating and proposing among decision-makers the recommendations for policy improvement based on the best practices in Early Childhood Education and Care for Roma children pursuing mainstreaming		01.09.2011 – 04.04.2012	Monitoring and evaluation, policy drafting input, dissemination at European level	<i>Co-beneficiary:</i> Ruhama Foundation <i>Associates:</i> School Inspectorate of Bihor County

	and scaling-up in rural communities, including ECEC schemes for 0-3 and 3-6 years with own methodology, curricula, budget, cost/benefit analysis and data collection.				
4.1	Revising the methodologies, curricula, tools and data collection procedures for the Roma ECEC programs developed within the project, based on the feed-back and impact evaluation of the programs.	Methodologies Curricula Tools Data collection procedures	01.09.2011 – 28.02.2012	Country officer revising the materials	Ruhama Foundation
4.2	Elaborating the budget estimation and cost/benefit analysis for the Roma ECEC programs developed within the project.	Budget estimation Cost/benefit analysis	01.09.2011 – 28.02.2012	Country officer revising the materials	Ruhama Foundation
4.3	Proposing the recommendations for policy improvement based on the best practices in Early Childhood Education and Care for Roma children pursuing mainstreaming and scaling-up in rural communities, including ECEC schemes for 0-3 and 3-6 years with own methodology, curricula, budget, cost/benefit analysis and data collection.	Policy papers Dissemination report Lists of recipients	01.03.2012 – 04.04.2012		Ruhama Foundation School Inspectorate of Bihor County
5	Project management, administration, monitoring and evaluation.	Reports Databases Photos	10.07.2010 – 04.04.2012	Monitoring and evaluation, technical assistance	Ruhama Foundation <i>Personnel: local manager, assistant coordinator, monitor, social services expert, financial coordinator</i>