

TIMETABLE OF PROJECT ACTIVITIES – A GOOD START PROJECT

SLOVAKIA

LOCATIONS: Abranovce, Banská Bystrica, Martin, Zborov

PROJECT IMPLEMENTERS: REF, ISSA, SGI, Equalizing Opportunities, KARI, KZRSR, Methodological-Pedagogical Center Prešov, Regional Public Health Office Banská Bystrica

1. URBAN LOCALITY: BANSKÁ BYSTRICA					
NO.	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
1.1	Awareness raising and enrolment assistance				
1.1.1	Training for community mediators/health assistants	1 session @ 3 days for 2 community mediators and 1 health assistant	August 2010	Coordination among partners (Country Officer)	ISSA block II (training representatives of local communities): ISSA member NGO in cooperation with local partner KARI
1.1.2	Community motivation event - health	Event with 100 participants	September 2010	Coordination among partners (Country Facilitator)	KARI (community mediator) Regional Public Health Office Banská Bystrica (health assistant)
1.1.3	Community motivation event - education	Event with 100 participants	September 2010	Technical assistance to partner (Country Facilitator)	KARI (community mediator)
1.1.4	Home visits	50 home visits	01/08/10-31/12/11	Coordination among partners (Country Facilitator)	KARI (community mediator) Regional Public Health Office Banská Bystrica (health assistant)
1.1.5	Enrolment assistance	Assistance to 50 families	01/09/10-31/12/11	Technical assistance to partner (Country Facilitator)	KARI (community mediator)
1.2	Material support	Total 100 children (in pre-school and first year of primary school)			
1.2.1	Clothing		August - September 2010	Oversight of procurement (Country Facilitator)	KARI (community mediator)
1.2.2	School supplies		August - September 2010	Oversight of procurement (Country Facilitator)	KARI (community mediator)
1.2.3	Transport	20 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	KARI (community mediator)

1.2.4	Accompaniment to and from school	Approx. 40 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	KARI (community mediator)
1.3	<i>Preparation for transition to primary education</i>				
1.3.1	Open house – preschools	Open house in 4 pre-schools (@12 children + 12 parents)	December 2010 - January 2011	Technical assistance to partner (Country Facilitator)	KARI (community mediator) - with pre-schools
1.3.2	Open house – primary schools	Open house in 4 primary schools (@12 children + 12 parents)	December 2010 - January 2011	Technical assistance to partner (Country Facilitator)	KARI (community mediator) - with primary schools
1.3.3	Teachers' working groups	4 teachers' working groups (@5 meetings@6 teachers)	September 2010 December 2010 March 2011 June 2011 September 2011	Technical assistance to partner (Country Facilitator)	KARI (community mediator) - with teachers
1.4	After-school instruction		01/09/10-30/06/11 01/09/11-31/12/11	Technical assistance to partner (Country Facilitator)	KARI (community mediator) - with teachers
1.5	Diversity training	24 teachers		Coordination among partners (Country Officer)	ISSA block I (training of caregivers): ISSA member NGO in cooperation with Methodological-Pedagogical Center Prešov
1.5.1	Adaptation of training materials	30 training packages of 100 pages translated and adapted	September – November 2010	Technical assistance and coordination among partners (Country Officer)	ISSA member NGO Methodological-Pedagogical Center Prešov
1.5.2	Training sessions	1 session @ 3 days for 2 groups of 12 teachers each	September – November 2010	Coordination among partners (Country Facilitator)	ISSA member NGO Methodological-Pedagogical Center Prešov
1.6	Assessment and monitoring				
1.6.1	Creation of database		August 2010	Identification of external contractor (Country Facilitator and Country Officer)	SGI
1.6.2	Training on database		August 2010	Identification of external contractor (Country Facilitator and Country Officer)	SGI

1.6.3	Maintenance of database		01/09/10-31/12/11	Coordination among partners (Country Facilitator) Technical assistance (Country Officer)	KARI (community mediator) – Regional Public Health Office Banská Bystrica (health assistant)
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2.	URBAN LOCALITY: MARTIN
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NO.	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
2.1	Awareness raising and enrolment assistance				
2.1.1	Training for community mediators/health assistants	Participation in national 3-day training by 2 community mediators	August 2010	Coordination among partners (Country Officer)	ISSA block II (training representatives of local communities): ISSA member NGO in cooperation with local partner KARI
2.1.2	Community motivation event - health	Event with 135 participants	September 2010	Consultation with partner as needed (Country Facilitator)	KZRSR (community mediators)
2.1.3	Community motivation event - education	Event with 135 participants	September 2010	Technical assistance to partner (Country Facilitator)	KZRSR (community mediators)
2.1.4	Home visits	70 home visits	01/08/10-31/12/11	Consultation with partner as needed (Country Facilitator)	KZRSR (community mediators)
2.1.5	Enrolment assistance	Assistance to 70 families	01/09/10-31/12/11	Technical assistance to partner (Country Facilitator)	KZRSR (community mediators)
2.2	Material support	Total 70 children (in pre-school and first year of primary school)			
2.2.1	Clothing		August - September 2010	Oversight of procurement (Country Facilitator)	KZRSR (community mediators)
2.2.2	School supplies		August - September 2010	Oversight of procurement (Country Facilitator)	KZRSR (community mediators)
2.2.3	Transport	30 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	KZRSR (community mediators)
2.2.4	Accompaniment to and from school	Approx. 30 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	KZRSR (community mediators)

2.3	Preparation for transition to primary education				
2.3.1	Open house – preschools	Open house in 4 pre-schools (@8 children + 8 parents)	December 2010 – January 2011		
2.3.2	Open house – primary school	Open house in 5 primary schools (@5 children + 5 parents)	December 2010 - January 2011	Technical assistance to partner (Country Facilitator)	KZRSR (community mediators)
2.3..2	Teachers' working groups	1 teachers' working group (@5 meetings@18 teachers)	September 2010 December 2010 March 2011 June 2011 September 2011	Technical assistance to partner (Country Facilitator)	KZRSR (community mediators)
2.4	After-school instruction		01/09/10-30/06/11 01/09/11-31/12/11	Technical assistance to partner (Country Facilitator)	KZRSR (community mediators)
2.5	Diversity training	18 teachers		Coordination among partners (Country Officer)	ISSA block I (training of caregivers): ISSA member NGO in cooperation with Methodological-Pedagogical Center Prešov
2.5.1	Adaptation of training materials	50 printed training packages of 100 pages	01/09/10-30/11/10	Technical assistance and coordination among partners (Country Officer)	ISSA member NGO Methodological-Pedagogical Center Prešov
2.5.2	Training sessions	1 session @ 3 days for 18 teachers	September – November 2010	Coordination among partners (Country Facilitator)	ISSA member NGO Methodological-Pedagogical Center Prešov
2.6	Assessment and monitoring				
2.6.1	Maintenance of database		01/09/10-31/12/11	Technical assistance (Country Officer)	KZRSR (community mediators)

3. RURAL LOCALITY: ABRANOVCE					
NO.	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
3.1	Awareness raising and enrolment assistance				
3.1.1	Training for community mediators/health assistants	Participation in national 3-day training by community mediator	August 2010	Coordination among partners (Country Officer)	ISSA block II (training representatives of local communities): ISSA member NGO in cooperation with local partner KARI
3.1.2	Community motivation event - health	Event with 50 participants	September 2010	Consultation with partner as needed (Country Facilitator)	Equalizing Opportunities (community mediator)
3.1.3	Community motivation event - education	Event with 50 participants	September 2010	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator)
3.1.4	Home visits	25 home visits	01/08/10-31/12/11	Consultation with partner as needed (Country Facilitator)	Equalizing Opportunities (community mediator)
3.1.5	Enrolment assistance	Assistance to 25 families	01/09/10-31/12/11	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator)
3.2	Material support	Total 50 children (in pre-school and first year of primary school)			
3.2.1	Clothing		August - September 2010	Oversight of procurement (Country Facilitator)	Equalizing Opportunities (community mediator)
3.2.2	School supplies		August - September 2010	Oversight of procurement (Country Facilitator)	Equalizing Opportunities (community mediator)
3.2.3	Accompaniment to and from school	Approx. 50 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	Equalizing Opportunities (community mediator)
3.3	Preparation for transition to primary education				
3.3.1	Open house – primary school	Open house in village primary school (@30 children + 30 parents)	December 2010- January 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator) – with primary school
3.3.2	Open house – preschools	Open house in village in kindergarden@30 children + 30 parents	December 2010 – January 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator) – with preschool

3.3.3	Teachers' working groups	1 teachers' working group (@5 meetings@6 teachers)	September 2010 December 2010 March 2011 June 2011 September 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator) – with teachers
3.4	After-school instruction		01/09/10-30/06/11 01/09/11-31/12/11	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediator) – with teachers
3.5	Diversity training	6 teachers		Coordination among partners (Country Officer)	ISSA block I (training of caregivers): ISSA member NGO in cooperation with Methodological-Pedagogical Center Prešov
3.5.1	Adaptation of training materials	6 printed training packages of 100 pages	01/09/10-30/11/10	Technical assistance and coordination among partners (Country Officer)	ISSA member NGO Methodological-Pedagogical Center Prešov
3.5.2	Training sessions	1 session @ 3 days for 6 teachers (together with 6 teachers from Zborov)	September – November 2010	Coordination among partners (Country Facilitator)	ISSA member NGO Methodological-Pedagogical Center Prešov
3.6	Assessment and monitoring				
3.6.1	Maintenance of database		01/09/10-31/12/11	Technical assistance (Country Officer)	Equalizing Opportunities (community mediator)

4.	RURAL LOCALITY: ZBOROV				
NO.	PROJECT ACTIVITIES	DELIVERABLES TO REF	TIMELINE	RESPONSIBILITIES OF REF	RESPONSIBILITIES OF PARTNERS
4.1	Awareness raising and enrolment assistance				
4.1.1	Training for community mediators/health assistants	Participation by 6 community mediators in 3-day training session	August 2010	Coordination among partners (Country Officer)	ISSA block II (training representatives of local communities): ISSA member NGO in cooperation with local partner KARI
4.1.2	Community motivation event - health	Event with 100 participants	September 2010	Coordination among partners (Country Facilitator)	Equalizing Opportunities (community mediators)

4.1.3	Community motivation event - education	Event with 100 participants	September 2010	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) –
4.1.4	Home visits	50 home visits	01/08/10-31/12/11	Coordination among partners (Country Facilitator)	Equalizing Opportunities (community mediators)
4.1.5	Enrolment assistance	Assistance to 50 families	01/09/10-31/12/11	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) –
4.2	Material support	Total 100 children (in pre-school and first year of primary school)			
4.2.1	Clothing		August - September 2010	Oversight of procurement (Country Facilitator)	Equalizing Opportunities (community mediators) –
4.2.2	School supplies		August - September 2010	Oversight of procurement (Country Facilitator)	Equalizing Opportunities (community mediators) –
4.2.3	Accompaniment to and from school	Approx. 40 children	01/09/10-30/06/11 01/09/11-31/12/11	Consultation with partner as needed (Country Facilitator)	Equalizing Opportunities (community mediators) –
4.3	Preparation for transition to primary education				
4.3.1	Open house – preschools	Open house in village pre-school (@ 50 children + 50 parents)	December 2010 - January 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) – with pre-schools
4.3.2	Open house – primary schools	Open house in primary school (@ 50 children + 50 parents)	December 2010 - January 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) – with primary school
4.3.3	Teachers' working group	1 teachers' working group (@5 meetings@6 teachers)	September 2010 December 2010 March 2011 June 2011 September 2011	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) – with teachers
4.4	After-school instruction		01/09/10-30/06/11 01/09/11-31/12/11	Technical assistance to partner (Country Facilitator)	Equalizing Opportunities (community mediators) – with teachers
4.5	Diversity training	6 teachers		Coordination among partners (Country Officer)	ISSA block 1 (training of caregivers): ISSA member NGO in cooperation with Methodological-Pedagogical Center Prešov

4.5.1	Adaptation of training materials	6 printed training packages of 100 pages	01/08/10-31/10/10	Technical assistance and coordination among partners (Country Officer)	ISSA member NGO Methodological-Pedagogical Center Prešov
4.5.2	Training sessions	1 session @ 3 days for 6 teachers (together with 6 teachers from Abranovce)	September – November 2010	Coordination among partners (Country Facilitator)	ISSA member NGO Methodological-Pedagogical Center Prešov
4.6	Assessment and monitoring				
4.6.1	Maintenance of database		01/09/10-31/12/11	Coordination among partners (Country Facilitator) Technical assistance (Country Officer)	Equalizing Opportunities (community mediators)